

TAX INVOICE

Kettleburgh Parish Council
Fortuna House
Low Street
Badingham
Woodbridge
Suffolk
IP13 8JS
GBR

Invoice Date
4 Dec 2025

Invoice Number
INV-0997

VAT Number
503280333

IT Services at CAS Limited
Brightspace
160 Hadleigh Road
Ipswich
Suffolk
IP2 0HH

Description	Quantity	Unit Price	VAT	Amount GBP
9 x mailbox renewal - 1 year	1.00	202.50	20%	202.50
Subtotal				202.50
TOTAL VAT 20%				40.50
TOTAL GBP				243.00

Due Date: 3 Jan 2026

Payment by BACS is due within 30 days

BACS Payment To : IT Services at CAS Ltd
Bank Sort Code : 20-44-51
Bank Account No : 20869295

Please send remittance advice to finance@communityactionsuffolk.org.uk

PAYMENT ADVICE

To: IT Services at CAS Limited
Brightspace
160 Hadleigh Road
Ipswich
Suffolk
IP2 0HH

Customer	Kettleburgh Parish Council
Invoice Number	INV-0997
Amount Due	243.00
Due Date	3 Jan 2026
Amount Enclosed	Enter the amount you are paying above